



August 4, 2014 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the July 21, 2014 Regular Board Meeting Minutes, the July 21, 2014 Building and Property Meeting Minutes and the July 21, 2015 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports

4. Treasurer Reports

4.1 Payment of Bills

General Fund		-
Procurement Card	\$	41,922.00
Checks/ACH/Wires	\$	1,493,651.49
Capital Projects	\$	-
Cafeteria Fund	\$	-
Student Activities	\$	3,272.56
Total	\$	1,538,846.05

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Business Personnel – Action Items

New Business Personnel – Action Items

11.1 Resignation - Michael Berry

Mr. Michael Berry has submitted his resignation as Middle School Boys Basketball coach, effective immediately. Mr. Berry has requested to assist as a volunteer coach.

The administration recommends that the Board of School Directors approve Mr. Berry's resignation as Middle School Boys Basketball Coach and also approve Mr. Berry's request to assist as a volunteer coach, effective immediately.

11.2 Resignation - Meghan Bullock

Ms. Meghan Bullock has submitted her resignation as Eighth Grade Maroon Team Leader, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Bullock's resignation as Eighth Grade Maroon Team Leader, effective immediately.

11.3 Resignation - Emily Bower

Ms. Emily Bower has submitted her resignation as a Multiple Disability Aide at Oak Flat Elementary School, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Bower's resignation as a Multiple Disability Aide at Oak Flat Elementary School, effective immediately.

11.4 Kristin Wiley - Long-Term Substitute Sixth Grade Science Teacher at the Middle School

Education:

Shippensburg University (Bachelor's Degree Elementary Education K-6)

Experience:

Big Spring School District - Long-Term Substitute Teacher

The administration recommends that the Board of School Directors appoint Ms. Kristin Wiley to serve as a Long-Term Substitute Sixth Grade Science Teacher at the Middle School, replacing Mrs. Heidi Gilbert who will be on child-rearing leave of absence from August 19, 2014 through approximately September 29, 2014. Ms. Wiley's compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business Personnel – Action Items

11.5 Dana Sheaffer - Long-Term Substitute Teacher Grade Two Teacher at Newville Ele.

Education:

Shippensburg University (Bachelor's Degree Elementary Education K-6)

Experience:

Big Spring School District - Long-Term Substitute Teacher

West Shore School District - Long-Term Substitute Grade Three Teacher

The administration recommends that the Board of School Directors appoint Mrs. Dana Sheaffer to serve as a Long-Term Substitute Grade Two Teacher at Newville Elementary, replacing Mrs. Amber Rhinehart who will be on child-rearing leave of absence from August 19, 2014 through approximately November 25, 2014. Mrs. Sheaffer's compensation for this position should be established at Bachelor's Degree Step 1, \$43,648.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.6 Per Diem Substitute Teachers

Marisa Elliot - Health & Physical Education

Corinna Fultz - Elementary Education

The administration recommends that the Board of School Directors approve the additions listed to the 2014-2015 per diem substitute teacher list as presented.

11.7 Speech and Language Clinician - Amanda Webber

Education: East Stroudsburg University - Masters of Science in Speech/Language Pathology

Experience: Capital Area Intermediate Unit - Speech/Language Graduate Extern
Health South Rehabilitation Hospital - Speech/Language Graduate Extern
Genesis Rehab Services - Speech/Language Pathologist

The administration recommends that the Board of School Directors appoint Ms. Amanda Webber to serve as a District Speech and Language Clinician in the Big Spring School District for the 2014-2015 school year, replacing Ms. Krista Boynton who has resigned. Ms. Webber's compensation for this position should be established at Master's Degree Step 1, \$49,418.00, plus a \$400.00 special education stipend, based on the current contract between the Big Spring Education Association and the Big Spring School District.

New Business Personnel – Action Items

11.8 French Teacher - Angelique Flory

Education: Slippery Rock University - Bachelors in French Education
Frostburg University - Masters in Curriculum Education

Experience: Chambersburg School District - French/ESL Teacher
Big Spring School District - French Teacher

The administration recommends that the Board of School Directors appoint Ms. Angelique Flory to serve as a French Teacher in the Big Spring School District for the 2014-2015 school year, replacing Mrs. Zina Jensen who has resigned. Mrs. Flory's compensation for this position should be established at Master's Degree, plus fifteen, Step 15, \$65,484.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.9 Coaching Appointments

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2014-2015 school year.

Laura Shambaugh	Junior High Field Hockey Coach
Morgan Soprano	Junior High Field Hockey Coach
Tracey Black	Junior High Football Coach
Doug Lowery	Junior High Basketball Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed coaches as presented.

11.10 2014-2015 Lifeguard

Jarod Anderson

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2014-2015 school year, pending receipt of all required paperwork.

New Business Personnel – Action Items

11.11 Severance - Stacey Goodyear

Mrs. Stacey Goodyear, District Athletic Secretary submitted her letter of resignation for the purpose of retirement effective August 31, 2014 and the Board of School Directors accepted Mrs. Goodyear's resignation at the March 3, 2014 Board meeting. Mrs. Goodyear's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Goodyear is entitled to a severance allowance in the amount of \$9,724.00, under option #2.

Option #1: 20 years of service X \$182.00 = \$3,640.00

Option #2: 187 unused sick leave days X \$52.00 = \$9,724.00

The administration recommends that the Board of School Directors accept Mrs. Goodyear's severance allowance of \$9,724.00 as presented.

11.12 Transfer of Classified Employees

As per Board Policies 3850.1-3850.4, the administration will transfer the classified employees whose names are listed below:

<u>Employee</u>	<u>From</u>	<u>To</u>
Patty Gantz	Mt. Rock One on One Aide	Oak Flat Learning Support Aide
Michelle Paris	Middle School E.S. Aide	Full-Time One on One Aide
Pam Luszik	Life Skills Aide	Mt. Rock One on One Aide
Kristi Witmer	Mt. Rock L.S. Aide	One on One Aide
Teresa Stevens	Full-Time Middle School L.S. Aide	One on One Aide
Janet Walker	Oak Flat Life Skills Aide	Mt. Rock L.S. Aide
Carol Wisner	One on One Aide	Newville L.S. Aide
Renee Shively	Full Time One on One Aide	Full-Time Middle School L.S. Aide
Jodi Rank	High School Floater Aide	Middle School One on One Aide

The administration recommends that the Board of School Directors approve the transfers of the above listed individuals as presented, effective the beginning of the 2014-2015 school year.

12. New Business Items – Other Actions

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Meghan Bullock	\$ 2,622.00
Kimberly Flood	\$ 3,933.00
Ryan Kelley	\$ 2,622.00
Rebekah Loy	<u>\$ 3,933.00</u>
Total	\$ 13,110.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

12.2 Fundraiser Approval

The Big Spring Middle School PTO would like to conduct the fundraisers listed for the 2014-2015 school year.

Fall-Kid Stuff Coupon Book
Restaurant Nights at Sweet Frog
Restaurant Nights Panera Bread

The administration recommends that the Board of School Directors approve the Middle School PTO fundraisers listed for the 2014-2015 school year.

12.3 Proposed Updated Job Descriptions

The Administration has developed and updated the job descriptions listed. Copies of the job descriptions have been included with the agenda.

318 Middle School Instructional Coach
203 Middle School Team Leader
208 Dean of Students

The administration recommends that the Board of School Directors approve the job descriptions listed, as presented.

New Business Items – Other Actions

12.4 Adoption of Proposed Planned Courses

Listed below are completed planned courses for board approval.

- High School Biology
- K-8 English Language Arts
- Middle School Math
- High School Algebra I

The administration recommends the Board of School Directors approve the proposed planned courses as presented.

12.5 Proposed Adoption of Textbooks

Listed below are textbooks for board approval.

Course -- AP High School Chemistry	Title -- Chemistry
Course -- Middle School Language Arts	Title -- Ready Core Reading Instructions
Course -- Middle School Math	Title -- Big Ideas
Course -- Kindergarten	Title -- Foundations
Course -- Grades 3, & 5 - Language Arts/Technology	Title -- Lexia CORE5

The administration recommends the Board of School Directors approve the proposed textbooks as presented.

12.6 Approval of the 2014-2015 Athletic Handbook

The administration has updated the 2014-2015 Athletic Handbook for the 2014-2015 school year. The changes are highlighted in the Athletic Handbook and the Handbook has been included with the agenda.

The administration recommends that the Board of School Directors approve the 2014-2015 changes in the Athletic Handbook as presented.

New Business Items – Other Actions

12.7 Tuition Exemption Students

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following students for the 2014-2015 school year.

Logan Martin
Clara Ryan
Gwyneth Ryan
Evan Tomasov
Jaden Best
Brandon Sheller
Liam Spears
Kylee Teter
Jack Spears
Laila Moore
Zaida Moore
Grant Hall
Carter Hall
Cassandra Epstein
Robert McClure, III
Quincey Myers
Faith Chapman

12.8 Facilities Utilization Request

Mr. Shea Hurley is requesting permission to use Oak Flat and Mt. Rock softball fields for fall season practices and Sunday games beginning Sunday, September 7 - October 26, 2014 from 1:00 p.m. - 5:00 p.m. Because the utilization dates are on Sunday's, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Hurley's request to use the Oak Flat and Mt. Rock softball fields for Sunday games beginning Sunday, September 7 - October 26, 2014 from 1:00 p.m. - 5:00 p.m.

12.9 Renewal of Contract for the Transportation of School Pupils

The administration and Deitch Incorporated has made revisions to the existing transportation contract to replace the contract that expired on June 30, 2014. A copy of the proposed contract is included with the agenda.

The administration recommends that the Board of School Directors approve the "Contract for the Transportation of School Pupils" with Deitch Incorporated as presented, retroactive to July 1, 2014 through June 30, 2017.

13. New Business - Information Item

13.1 Proposed Planned Courses

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors prior to the August 18, 2014, Board of School Directors meeting.

High School English I

K-5 Math

Elementary Keyboarding

13.2 Proposed Textbook Adoption

Mrs. Nicole Donato, Director of Curriculum and Instruction, is recommending the following book to the Superintendent of Schools. The book is available for review in the curriculum office by any member of the Board of School Directors who wishes to review the book, prior to the August 18, 2014 Board of School Directors meeting.

<u>Course</u>	<u>Title</u>
Seventh Grade Language Arts	Knots in My Yo-Yo String

13.3 Proposed Updated Policy

The administration has submitted the updated policy listed for Board review.

815 Responsible Use

The updated policy will be an action item on August 18, 2014, Board Agenda.

13.4 Proposed Updated Job Description

The administration has developed and updated the job description listed. A copy of the job description has been included with the agenda.

317 Elementary Instructional Coach

After the job description has been reviewed by the Board of School Directors, the administration will present the updated job description for Board approval at the August 18, 2014 Board meeting.

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, **August 4, 2014.**

Next scheduled meeting is: **August 18, 2014**